

TO : ALL CONCERNED EMPLOYEE  
FROM : MIS  
SUBJECT : SURPLUS COMPUTER UNITS FOR SALE  
DATE : DECEMBER 03, 2024  
REF : MIS-000-24-B-193  
CC : DCO

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Please be informed that the MIS Department has surplus computer units available for sale. These units are no longer in active use within the company and are being offered at a price of Php 2,500.00 per unit.

**Specifications of Computer Units:**

Processor: 4<sup>th</sup> Gen i3

Memory: 4GB

Storage: 500HDD

Complete with computer peripherals such as mouse, keyboard and monitor

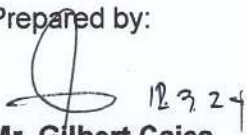
**How to Purchase**

1. If you are interested, message or approach any MIS Department personnel to express your interest.
2. Units will be sold on a first-come, first-served basis, no reservation as the number of computer units is limited.
3. Payments can be made through salary deduction
4. Purchased units can be picked up from MIS Department during business hours from 9AM-4PM only.

Please note that all computers are sold **as-is**, and no warranties or technical support will be provided.

Thank you, and we hope you take advantage of this opportunity!

Prepared by:











  
Mr. Gilbert Cajés







MIS Supervisor

Approved by:

  
Mr. Oliver Filoteo

CEO

ITEM		SPECIFICATION (SYSTEM UNIT)	
1	DELL MONITOR (17 Inch)	Processor: INTEL CORE i3-4170 3.70GHZ	
	A4 TECH USB KEYBOARD	Motherboard: ASUS H81M-C	
	A4 TECH PS2 MOUSE	Memory: 4GB (2GB 2pcs.) 1333Mhz	
2	PC (INTEL CORE i3-4170 3.70ghz)	Hard Drive: 500GB	
	A4 TECH USB MOUSE	Processor: INTEL CORE i3-4160 3.60GHZ	
	DELL USB KEYBOARD	Motherboard: DELL OPTIPLEX 3020 MT	
3	PC (DELL OPTIPLEX 3020)	Memory: 4GB 1600Mhz	
4	AOC 15.6 LED MONITOR E1670Swu	Hard Drive: 500GB	
	A4 TECH PS2 MOUSE	Processor: INTEL CORE i3-4170 3.70GHZ	
	A4 TECH USB KEYBOARD	Motherboard: ASUS H81M-C	
5	AOC 15.6 LED MONITOR E1670Swu	Memory: 4GB 1600Mhz	
6	PC (INTEL CORE i3-4170 3.70ghz)	Hard Drive: 500GB	
	E-NET DATA USB MOUSE	Processor: INTEL® CORE i3-4170 3.70GHZ	
	A4 TECH PS2 KEYBOARD	Motherboard: ASUS H81M-D	
6	VIEWSONIC 18.5 LED Monitor	Memory: 4GB 1600Mhz	
6	PC (INTEL CORE i3-4170 3.70ghz)	Hard Drive: 500GB	
	A4 TECH PS2 MOUSE	Processor: INTEL CORE i3-4170 3.70GHZ	
	A4 TECH PS2 KEYBOARD	Motherboard: ASUS H81M-C	
6	AOC E1670Swu 15.6 LED MONITOR	Memory: 4GB (2GB 2pcs.) 1600Mhz	
6	PC (INTEL CORE i3-4170 3.70ghz)	Hard Drive: 500GB	

	HP USB MOUSE	Processor:INTEL CORE ® i3-4150 3.50GHZ	
	HP USB KEYBOARD	Motherboard:HP PRODESK 400 G2 MT	
	AOC 1619Sw 15.6 LCD MONITOR	Memory:4GB 1600Mhz	
7	PC (HP PRO DESK 400 G2 MT)	Hard Drive:500GB	
	HP USB MOUSE	Processor:INTEL CORE ® i3-4150 3.50GHZ	
	HP USB KEYBOARD	Motherboard:HP PRODESK 400 G2 MT	
	AOC E1670Swu 15.6 LED MONITOR	Memory:4GB 1600Mhz	
8	PC (HP PRO DESK 400 G2 MT)	Hard Drive:500GB	
	A4 TECH PS2 MOUSE	Processor:INTEL CORE i3-4170 3.70GHZ	
	A4 TECH PS2 KEYBOARD	Motherboard:ASUS H81M-C	
	AOC E1670Swu 15.6 LED Monitor	Memory:4GB 1600Mhz	
9	PC (INTEL CORE i3-4170 3.70ghz)	Hard Drive:500GB	
	A4 TECH PS2 MOUSE	Processor:INTEL® CORE™ i3-4170 3.70ghz	
	A4 TECH USB KEYBOARD	Motherboard:ASUS H81M-C	
	ACER P166HQL 15 inch LCD Monitor	Memory:4GB 1600Mhz	
10	PC (INTEL CORE i3-4160 3.60ghz)	Hard Drive:500GB	
	A4 TECH PS2 MOUSE	Processor:INTEL CORE i3-4170 3.70GHZ	
	A4 TECH PS2 KEYBOARD	Motherboard:ASUS H81M-C	
	AOC E1670Swu 15.6 LED MONITOR	Memory:4GB (2GB 2pcs.) 1600Mhz	
11	PC (INTEL CORE i3-4170 3.70ghz)	Hard Drive:500GB	
	A4 TECH PS2 MOUSE	Processor:INTEL CORE i3-4170 3.70ghz	
	DELL USB KEYBOARD	Motherboard:ASUS H81M-D	
	AOC E1670Swu 15.6 LED MONITOR	Memory:4GB (2GB 2pcs.) 1333Mhz	
12	PC (INTEL CORE i3-4170 3.70ghz)	Hard Drive:500GB	