

To: Invoicing
From: Mitch Perez
Sales Management Supervisor
Date: September 23, 2024
Subject: Cancellation Memo
Ref: SAL-SUP-24- 9-308
Cc: WAREHOUSE / INVOICING / D.C.

This is to request to cancel SO150740 under KMI due to wrong entry amounting 1,100.00

Hoping you'll grant the said request, thank you.

Requested By:


Mitch Perez
Sales Management Supervisor

Approved by:


Mr. Christian Keith Sarmiento
National Sales Manager