

TO : WAREHOUSE AND DISTRIBUTION
FROM : KOLIN MARKETING, INC.
SUBJECT : Request for delivery / FOC
DATE : August 1, 2024
REF : **KMI-000-24-08-0554**
CC : DCO/Sales

May I request to process the delivery of **1 unit** of **KCB-BLC-8859T Class B** to KOLIN Head office and will be assign for TYT room. The unit will be Free of Charge (FOC) and will be account to Admin Department.

Thank you very much.

Prepared by:



MART NATHANIEL R. FLORES

KMI-Supervisor

Approved by:



EDITH M. FLORES

Assistant Vice-President