


TO : ALL DEPARTMENTS
SUBJECT : INTRODUCTION TO GENERATIVE AI
DATE : JANUARY 27, 2025
REF NO. : MIS-000-25-1-014
CC : DC, AUD, ADM, FIN, HRD, SALES, SVC, MKTG,
OOP

The undersigned would like to invite your good department to participate in our upcoming "Introduction to Generative AI" training session this coming February 4, 2025. This training aligns with the company's quality policy, which prioritizes employee's growth development, and aligns with the management's direction to equip our workforce with the latest technologies to increase efficiency and foster continuous learning to improve processes and system.

This training has the potential to revolutionize the way we work, from automating tasks to enhancing creativity and problem-solving and your participation in this training will drive both personal growth and our collective success, as we navigate to the Artificial Intelligence age.

Training Details:

Date: February 4, 2025
Time: 8AM-12NN
Venue: AVR Room

 1.30.25
Prepared by:

Mr. Gilbert Cajés
MIS Supervisor

Approved by:


Mr. Oliver Filoteo
CEO