

|                      |                                                     |
|----------------------|-----------------------------------------------------|
| <b>TO</b>            | : All Department                                    |
| <b>FROM</b>          | : OP-PCO / RD                                       |
| <b>SUBJECT</b>       | : PRODUCT ORIENTATION OF NEW PRODUCTS               |
| <b>DATE</b>          | : October 24, 2025                                  |
| <b>REFERENCE NO.</b> | : OOP-000-25-0-053                                  |
| <b>CC</b>            | : Service / Sales / Marketing / KMI / HR / OP / MIS |

Good day!

We would like to inform you that a Product Orientation has been scheduled for each department. The session will be held at the **AVR, 4th Floor**.

The purpose of this orientation is to introduce the upcoming products and present the new designs of some existing models in our product lineup.

Please see the details below for your reference:

| PRODUCT                                 |                         |
|-----------------------------------------|-------------------------|
| KS-IW-#MCAI12O1M32 ( <i>Certus AI</i> ) | Wall mounted Split Type |
| KA-60MEMC32                             | Window Type             |
| KCF-10TRGDC ( <i>Table Top</i> )        | Air Circulator          |
| KWD-BLC-2088B                           | Water Dispenser         |
| KWD-BLC-3088S                           | Water Dispenser         |

| SCHEDULE          |              |
|-------------------|--------------|
| November 03, 2025 | 9 AM – 11 AM |
| November 14, 2025 | 9 AM – 11 AM |
| November 21, 2025 | 9 AM – 11 AM |

Attached below are the list of names with their respective schedule.

We kindly request for the presence of your departments during these sessions.

Your participation is highly encouraged to ensure that everyone is well-informed and aligned with our latest product updates.

Thank you.

Prepared by:



10-24-2025

**ENGR. DAWN ALLYN L. LANTAJO**

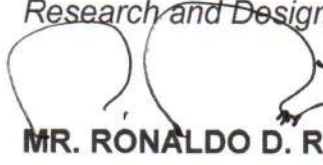
*Product Development Engineer*

Noted by:



**ENGR. MARK CHRISTIAN T. SOLIS**

*Research and Design Supervisor*



**MR. RONALDO D. RUIZ**

*Assistant to the President*

Approved by:



**MR. OLIVER M. FILOTEO**

*President & CEO*

**NOVEMBER 03, 2025 – 9AM-11AM**

| <b>SALES</b>                   |                                 |
|--------------------------------|---------------------------------|
| <b>SALES</b>                   | <b>MARKETING</b>                |
| 1. Arimado, John Rhey          | 25. Alarcon, Kate               |
| 2. Olimba, Ernie               | 26. Bendita, Jane               |
| 3. Saari, Charles              | 27. Capiral, Charmaine          |
| 4. Solo, Kristian              | 28. Caronan, John               |
| 5. Umali, Christopher          | 29. Cayanan, Julie Anne         |
| 6. Villalon, Harold            | 30. Malazar, Reniel             |
| 7. Yu, Bea Grace               | 31. Morales, Gerald             |
| 8. Dulong, Joanna Marie        | 32. Ramos, Paul Raven           |
| 9. Pausal, Rowena              | 33. Sevandra, Angelica Issay    |
| 10. Perez, Mitch               | 34. Silva, Alyssa Joji          |
| 11. Sarmiento, Christian Keith | <b>OP</b>                       |
| 12. Reyes, Arvin               | 35. Almario, Andrei Nicole      |
| <b>SERVICE</b>                 | 36. Flores, Riza Mae            |
| 13. Artiga, Archie             | 37. Manzano, Rhenalyn           |
| 14. Amora, Gecilie             | 38. Seva, Luisito               |
| 15. Combatir, Remy             | 39. Fernandez, Nicole Anne      |
| 16. Garado, Sheila             | 40. Miguel, Jemmalyn            |
| 17. Gomez, Sheiry Ann          | 41. Patricio, Marieneli Cristal |
| 18. Jacobe, Julie Ann          | <b>KMI</b>                      |
| 19. Magnaye, Anne Genette      | 42. Flores, Mart                |
| 20. Mauricio, Jorge            | 43. Dela Rosa, Donnabel         |
| 21. Ocampo, Vince Patrick      | <b>MIS</b>                      |
| 22. Pino, Charlotte            | 44. Cajes, Gilber               |
| 23. Sauza, Ryan                | 45. Torino, Micko               |
| 24. Vinluan, Apple Grace       | <b>HR</b>                       |
|                                | 46. Espino, Camille             |



| NOVEMBER 14, 2025 – 9AM-11AM |                                 |
|------------------------------|---------------------------------|
| <b>SALES</b>                 | <b>OP</b>                       |
| 1. Aquino, Chlea             | 14. Raquion, Charlene           |
| 2. Cabasag, Anthony          | 15. Vidal, Alexeise             |
| 3. Obrador, Jayferson        | 16. Trinidad, Jan Michael       |
| 4. Trajeco, Jake Bryan       | 17. Villanueva, Roger           |
| 5. Tejano, Yvianne Mae       | <b>BRANCH OFFICES (VIRTUAL)</b> |
| <b>SERVICE</b>               | Iloilo                          |
| 6. Bernas, Kristen           | Bacolod                         |
| 7. Calibot, Erica            | CDO                             |
| 8. De Guzman, Kathy          | Dagupan                         |
| 9. Miole, Rechilla           | Pampanga                        |
| 10. Norte, Marnille          | Cebu                            |
| 11. Reyes, Rosalyn           | Davao                           |
| 12. Reyes, Xyhra             | <b>CAVITE PLANT (VIRTUAL)</b>   |
| <b>KMI</b>                   | Francisco, Alberto              |
| 13. Lim, Janellen            |                                 |

| NOVEMBER 21, 2025 – 8AM-10AM |                       |
|------------------------------|-----------------------|
| SERVICE (TECHNICIANS)        |                       |
| 1. Acosta, John Lloyd        | 11. Lojero, Vidal     |
| 2. Barcelona, Jelyn          | 12. Lu, Paulo Jose    |
| 3. Barrera, Herninio         | 13. Mundoy, Garry     |
| 4. Brasos, Joselito          | 14. Nallas, Rex       |
| 5. Capangpangan, Anton       | 15. Rivero, Joel      |
| 6. Cardeno, Noel             | 16. Salomon, Mario    |
| 7. Cuevas, Boyet             | 17. Sumalo, Jonnel    |
| 8. Dadios, Joeffrey          | 18. Villafuerte, Niel |
| 9. De Rivera, Alvin          | 19. Zamora, Kenneth   |
| 10. Gana, Michael            | 20. Ornido, Angel     |