

TO	:	All Department
FROM	:	OP-PCO / RD
SUBJECT	:	PRODUCT ORIENTATION OF NEW PRODUCT
DATE	:	May 8, 2025
REF	:	OOP-000 - 25 - 05 - 024
CC	:	Service / Sales / Marketing / KMI / HR / OP / MIS

This memo serves to correct and update the previously announced schedule for the upcoming **Product Orientation** originally communicated to your department.

Please note that the session initially scheduled on **May 19, 2025 (9:00 – 11:00 AM)** has been **rescheduled to May 22, 2025 (same time slot)** due to a scheduling conflict.

Below is the **revised schedule** of the Product Orientation:

- **May 15, 2025 (Thursday)** — 9:00 – 11:00 AM
- **May 20, 2025 (Tuesday)** — 9:00 – 11:00 AM
- **May 21, 2025 (Wednesday)** — 8:00 – 10:00 AM
- **May 22, 2025 (Thursday)** — 9:00 – 11:00 AM (*rescheduled from May 19*)

The orientation will still be held at the **AVR, 4th Floor**.

Topics:

New Product Introduction

Household Fans:

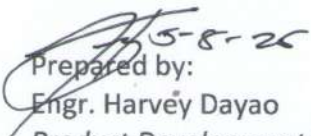
- KF-16SMBDC
- KF-18SMBDC

Floor Mounted Fan:

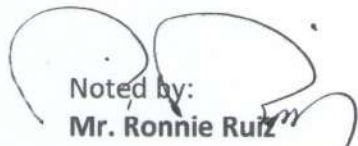
- KL-IF40-G6H1M32 (4 hp / 3 TR)

We sincerely apologize for any inconvenience this change may cause. We kindly ask for your team's continued cooperation and presence during these sessions. Your participation is highly valued.

Thank you and best regards,


Prepared by:
Engr. Harvey Dayao
Product Development Engr.


Approved by:
Engr. Mark Christian Solis
R&D Supervisor


Noted by:
Mr. Ronnie Ruiz
Assistant to the President

May 15, 9:00 - 11:00 AM**Sales**

Keith Sarmiento
Joana Dulog
Rowena Pausal
Charles Saari
Mitch Perez
Kristian Solo
Christopher Umali
Ernie Olimba
Glenn Castaneda
Dante Manzano
Edgar Magtoto
Rolando Tablanza
Raymond Doromal
Junel Compuesto
Chris Basto
Jane Supera
Jean Salgado
Arlan Santos
Rosemarie Devio
Marlon Iringan
Gracezel Abenio
Jayferson Obrador
Jake Bryan Trajeco
John Rhey Arimado
Clea Aquino
Kenneth Ramirez
Cleon Ann Muyna
Harold Villalon

Marketing

Roger Maverick Bulan
Kate Alarcon
Jane Bendita
Mark Blanco
Anthony Jei Dapiton
Julie Anne Cayanan
Gerald Morales
MIS
Micko Torino

KMI

Mart Flores

Service

Kenneth Zamora

May 22, 9:00 - 11:00 AM**Service**

Alvin De Rivera
Xhyra Mae Reyes
Erica Calibot
Anne Gennete Magnaye
Sheiry Ann Gomez
Grace Pielago
Kristine Bernas
Remelyn Combatir
Marnille Norte
Francesca Beatriz Pontevedra
Allan Basila
Dante Vidal
Rolly Malanao
Arthur Sarte
Vince Patrick De Ocampo

Branch Office (Virtual)

Dagupan
Iloilo
Bacolod
CDO

MIS

Gilber Cajés

May 20, 9:00 - 11:00 AM

Service	KMI
George Resley Mauricio	Donnabel Dela Rosa
Gecilie Amora	Janellen Lim
Jelyn Barcelona	
Kathy De Guzman	HR
Rochelle Corono	Camille Espino
Rosalyn Reyes	
Charlotte Pino	OP
Archie Artiga	Rhenalyn Manzano
Michael Gana	Luisito Seva
Sheila Marie Garado	Alexeise Vidal
Ferdinand Ilao	Christal Patricio
Raquelita Mesa	Nicole Anne Hernandez
Lester Banaag	Marjorie Queroda
Ryan Sauza	Charlene Raquion
	Andrei Nicole Almario
	Riza Mae Flores
Branch Office (Virtual)	
Pampanga	
Cebu	
Davao	

May 21, 8:00 - 10:00 AM

Service (Technicians)
Villafuente, Neil
Mundoy, Garry
Dadios, Jeoffrey
Solomon, Mario Jr.
Jesus, Anton
Barera, Hernino
Rivera, Joel
Rapsing, Manuel
Lojero, Vidal Jr.
Bermeo, Alben
Cardeno, Noel
Nallas, Rex
Brasos, Joselito
Cuevas, Boyet
Rebuyas, Luis
Rechilla, Miole
Fabraeg, Adolf
John Lloyd Acosta
Paolo Jose Lu