

TO : ALL EMPLOYEES
SUBJECT : FOR SALE COMPANY VEHICLES
REFERENCE : ADM-000-26-1-001
DATE : February 6, 2026
CC : FILE, DCO, OP, AUD, FIN, SAL, MKTG, SVC, HRD,
MIS,WH&D,PWHSE,QC, ENG, PROD

Please be advised that the Company is currently disposing of the following units. These vehicles are available for purchase on an “as is, where is” basis.

Available Units:

| Vehicle Make/Type | Plate No. | Year Model | Selling Price |
|---------------------|-----------|------------|---------------|
| Mitsubishi L-300 FB | NDH-8088 | 2015 | ₱215,000.00 |
| Suzuki Motorcycle | N566GJ | 2017 | ₱20,000.00 |
| Honda Motorcycle | 198UFQ | 2019 | ₱15,000.00 |

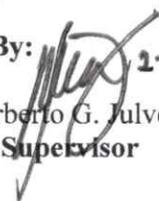
Terms & Conditions:

- Payment: Strict **Cash Basis Only**.
- Inspection: For those interested in viewing or inspecting the units, please coordinate directly with the undersigned or with Mr. Noel Apolinario.
- Selection: Sale will be on a first-come, first-served basis.

For further inquiries, please feel free to contact the undersigned.

Thank You.

Prepared by:  **FEB 6 2026**
Joebert C. Reyes
Admin Assistant - General Affairs

Noted By:  2-6-26
Mr. Norberto G. Julve Jr
Admin Supervisor

Approved by: 
Mr. Oliver M. Filoteo
President/CEO