

WORK PERMIT

Name of Occupant/Tenant	ARIELE MAGALONA	Date	7/21/2025
Unit No.	208	Nature of Work:	
Floor	2ND FLOOR	Delivery	<input type="checkbox"/>
Name of Contractor	COLIN SERVICES	Pick-up	<input checked="" type="checkbox"/>
Name of Person-in-charge	BOYET CUEVAS	Communications	<input type="checkbox"/>
Telephone Nos.	0917 621 8442	Civil/carpentry/Painting	<input type="checkbox"/>
Work Schedule:		Electrical	<input type="checkbox"/>
Date	Start 7/21/2025	Mechanical	<input type="checkbox"/>
Time	Date Time 9:00 AM		
	End 5:00 PM		

LIST OF WORKERS/PERSONNEL

NAMES	WORK DESCRIPTION
BOYET CUEVAS	AIRCON CLEANING/CHECK UP
JONNEL SUMALO	
JOEL RIVERO	

LIST OF MATERIALS

QUANTITY	DESCRIPTION	QUANTITY	LIST OF TOOLS
	LADDER	1	
	PRESSURE WASHER	1	
	PAELS	1	
	CLEANING MATERIALS	1	
	SCREW DRIVERS AND OTHER TOOLS FOR AIRCON CLEANING		

TERMS AND CONDITIONS

1. This permit is valid only on the dates and time specified above.
2. This permit must be submitted to the Property Administration Office for approval at least two (2) days BEFORE actual work schedule.
3. Approval of Permit is from 9:00 AM to 6:00 PM, Monday to Friday only.
4. Work permit must be presented to the Guard-on-Duty for access on any area.
5. A copy of this work permit must be posted on the door of the unit during the whole duration of work.
6. All workers must use the **specific access of workers to Residential Units**.
7. Workers must present their Company ID in exchange with the Building's Contractor ID.
8. Loitering in the common areas is prohibited.
9. All workers are bound by the Rules and Regulations of Grace Residences Condominium Corporation.

Prepared by: ARIELE MAGALONA	Entered by: ARIELE MAGALONA	Noted by: LEO B. SAN JOS PROPERTY ENGINEER	Approved by: ROJENY T. SANTOS PROPERTY MANAGER
Signature/Printed Name	Unit Owner/Tenant Representative	Property/Chief Engineer	Property/Complex Manager
TO BE FILLED-UP BY INSPECTOR: COMMENTS:		DATE OF INSPECTION:	
SIGNATURE OF INSPECTOR:			

Copies to

Property Management Office

Contractor

Security

Form No.: F6-0-012115-A

Effectivity: