

TO Mr TOM Y. TSENG  
CEO  
SUBJECT THE KPII FACTORY SALE 2022  
DATE July 25, 2022

We are pleased to announce the Kolin Philippines International, Inc Factory Sale 2022 !  
Please see details as follows:

- I. PROJECT TITLE K.P.I.I FACTORY SALE 2022
- II. SALE PERIOD DEC. 1 ( Thursday) DEC. 2 ( Friday) DEC. 3 ( Saturday )  
8:00 am - 5:00 pm ( 3 days )
- III. OBJECTIVE To clear out excessive inventory of old and currents units
- IV. ITEM FOR SALE WAC, SAC, REF, AND SMALL APPLIANCES  
Discount is up to 70% off on selected items

| MANPOWER ASSIGMENTS |                      |                        |
|---------------------|----------------------|------------------------|
| a. Sale/ Testing    |                      |                        |
| 1                   | Erwin Mendoza        | selling area inventory |
| 2                   | Christopher Ferolino | whiteline              |
| 3                   | Hector Cauilan       | whiteline              |
| 4                   | Felix Gubi           | whiteline              |
| 5                   | Erwin Pagao          | whiteline              |
| 6                   | Bryan Chris Quiban   | whiteline              |
| 7                   | Elmer de Borja       | whiteline              |
| 8                   | Eddilyn delos Santos | efan / small appliance |
| 9                   | Paul Anthony Diaz    | whiteline              |
| 10                  | Ferino Lactanin      | ref                    |
| 11                  | Ponciano Ranido      | ref                    |
| 12                  | Nelgrace Rollon      | efan / small appliance |
| 13                  | Marie Elena Rotairo  | efan / small appliance |
| 14                  | Raymond Tamayo       | ref                    |
| 15                  | Alberto Francisco    | selling area inventory |
| 16                  | Abegail Caplis       | efan / small appliance |
| 17                  | Mary Jane Caraballa  | efan / small appliance |
| 18                  | Neil Cedric dela Paz | ref                    |
| 19                  | Gilbert Eborra       | whiteline              |
| 20                  | Jayson Pagacita      | whiteline              |
| 21                  | Aldrin Zabala        | whiteline              |
| 22                  | Rosvy Basco          | ref                    |
| 23                  | Jay Rexter Bendana   | ref                    |
| 24                  | Elmer Herrera        | efan / small appliance |
| 25                  | Michael Sayas        | whiteline              |



| b. REPLENISHMENTS |                    |
|-------------------|--------------------|
| 1                 | Gerald Garcia      |
| 2                 | Jhonrey Lopez      |
| 3                 | Von Michael Seraon |

| c. PORTER/PACKAGING |                    |
|---------------------|--------------------|
| 1                   | Juanito Hernandez  |
| 2                   | Rejohn Lery Pedere |
| 3                   | Randy Rabin        |
| 4                   | Michael Adam Libed |
| 5                   | Jessie Marquez     |
| 6                   | Laurencio Tulabot  |
| 7                   | back up manpower   |
| 8                   | back up manpower   |
| 9                   | back up manpower   |
| 10                  | back up manpower   |

| d. Food/housekeeping |                       |
|----------------------|-----------------------|
| 1                    | Michelle Camufin      |
| 2                    | Jhoker Hollon         |
| 3                    | Generoso Longatang    |
| 4                    | Patricia May Filomeno |
| 5                    | Eduardo Camutin       |

| e. Documentation |                   |
|------------------|-------------------|
| 1                | Chielo Bracamonte |
| 2                | Leonald Amodente  |
| 3                | Leslie Quizing    |
| 4                | Heber Catabay     |
| 5                | Mark Camino       |
| 6                | Jayson Caspe      |
| 7                | Reiner Abaquita   |
| 8                | Welma Magdaraog   |
| 9                | HO                |
| 10               | HO                |
| 11               | HO                |
| 12               | HO                |
| 13               | HO                |
| 14               | HO                |
| checker          |                   |
| 1                | AUDIT             |
| 2                | AUDIT             |
| 3                | AUDIT             |

pr/cr  
pr/cr  
DR / gate pass  
DR / remote  
SI  
DR / gate pass  
price tag  
DR / gate pass  
pr/cr  
pr/cr  
SI  
SI  
ENCODER  
CASHIER

10 pay - Hotel

*[Signature]*  
7/13

1 - room OMF  
1 - Audit  
1 - room  
1 - room  
4

| f. Floor Manager |                      |
|------------------|----------------------|
| 1                | Mr. Oliver Filoteo ✓ |
| 2                | Mr. Bong Feliciano   |
| 3                | Mr. Ruel Gagui       |
| total            | 63 persons           |

#### V. BUDGET FORECAST

| PARTICULAR                                                                  | QUANTITY                        | UNIT COST           | TOTAL           |
|-----------------------------------------------------------------------------|---------------------------------|---------------------|-----------------|
| Food Allowance                                                              | 63 ( + 3 buffer ) ( + 8 guards) | P 320/staff x 3 day | 71,040 ✓        |
| Buffer ( breakfast and dinner H.O personnel ) ( P 350 X 17 person x 3 days) |                                 |                     | 17,850 ✓        |
| Payment for back up manpower ( P 382 X 4 person X 3 days )                  |                                 |                     | 4,584 ✓         |
| Buffer                                                                      |                                 |                     | 5,000 ✓         |
| <b>total</b>                                                                |                                 |                     | <b>98,474</b> ✓ |

prepared by

Chielo Bracamonte  
Asst. Acctng. Supervisor

Noted by:

Mr Fernando Feliciano  
Plant Manager

Accommodation 12,000 ✓

110,474 ✓

Noted by:

Mr. Oliver Filoteo  
EVP/COO

Approved by :

Mr. Tom Tseng  
CEO