TO

: WAREHOUSE AND DISTRIBUTION

FROM

: KOLIN MARKETING, INC.

SUBJECT

: Request for Pull-Out and Change Unit and Cancel Order

DATE

: December 19, 2024

REF

: KMI-000-24-12-087

CC

: DCO/Sales

May we request your good office to process the pull-out of (4) units KCF-14WRWDC Class A of **ELEANOR ONG** at **101 MATUTUM COR. MAUBAN ST. QUEZON CITY.** The unit shall be pulled out along with the delivery of **(2) units KCF-12SRWDC CLASS A.** It is a change unit; kindly check the units and packaging if intact. Please refer to **KMI DR# 53702** dated 12/10/2024.

Thank you very much.

Prepared by:

DONNABEL B. DELA ROSA

KMI-Clerk

Noted by:

MART NATHANIEL R. FLORES

KMI-Supervisor

Approved by:

Assistant Vice-President