TO

: WAREHOUSE AND DISTRIBUTION

FROM

: KOLIN MARKETING, INC.

SUBJECT

: Request for delivery / FOC

DATE

: July 11, 2024

REF

: KMI-000-24-07-051

CC

: DCO/Sales

May I request to process the delivery of **1 unit** of **KCB-BLC-8859T Class &** to KOLIN Head office and will be used for Conference Room 3/F. The unit will be Free of Charge (FOC) and will be account to Admin Department.

Class Aif no available Stock for class B

Thank you very much.

Prepared by:

MART NATHANIEL R. FLORES

KMI-Supervisor

Approved by

EDITH M. FLORES

Assistant Vice-President