

TO : WAREHOUSE AND DISTRIBUTION
FROM : KOLIN MARKETING, INC.
SUBJECT : Request for delivery / FOC
DATE : December 11, 2025
REF : **KMI-000-25-12-0067**
CC : DCO/Sales

May I request to process the delivery of **1 unit of KCB-BLC-8859T**
to KOLIN Head office and will be used by **TYT**. The unit will be Free of
Charge (FOC) and will be account to Admin Department.

Thank you very much.

Prepared by:


MART NATHANIEL R. FLORES

KMI-Supervisor

Approved by:


EDITH M. FLORES

Assistant Vice-President