

TO : WAREHOUSE AND DISTRIBUTION  
FROM : KOLIN MARKETING, INC.  
SUBJECT : Reservation of unit  
DATE : June 20, 2025  
REF : **KMI-000-25-06-0026**  
CC : DCO/Sales

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This is to request for the reservation of the following units for **MR. VICTOR SAY**. The unit will be delivered upon customer advice.

QTY	MODEL
1	KPA-150-R15D410-A

Thank you very much.

Prepared by:

  
**DONNABEL B. DELA ROSA**  
*KMI-Clerk*

Noted by:

  
**MART NATHANIEL R. FLORES**  
*KMI-Supervisor*

Approved by:

  
**EDITH M. FLORES**  
*Assistant Vice-President*