

TO : WAREHOUSE AND DISTRIBUTION  
FROM : KOLIN MARKETING, INC.  
SUBJECT : Request for Pullout & Replacement unit  
DATE : August 05, 2025  
REF : **KMI-000-25-08-0032**  
CC : DCO/Sales

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May we request your good office to process the pull-out & replacement of (1) unit KD-30L410 CLASS A of **JOEL RIVERO** at **65 PANAY AVENUE, PALIGSAHAN, QC.** The unit shall be pulled out along with the delivery of **(1) unit KD-30L410 CLASS A.** The said unit is damage; kindly check the units and packaging if intact. Please refer to **DR# 54583** dated 08/01/2025 for your reference.

Thank you very much.


Prepared by:

  
**DONNABEL B. DELA ROSA**  
*KMI-Assistant*

Noted by:

  
**MART NATHANIEL R. FLORES**  
*KMI-Supervisor*

Approved by:

  
**EDITH M. FLORES**  
*AVP - Finance*

