

TO : WAREHOUSE AND DISTRIBUTION
FROM : KOLIN MARKETING, INC.
SUBJECT : Request for Pull-Out / Cancel Order
DATE : December 01, 2025
REF : **KMI-000-25-12-0058**
CC : DCO/Sales

May we request your good office to process the pull-out of (1) unit KAM-150HME4 Class A of customer **PAUL RAVEN R. RAMOS** at **Cavite Warehouse (not yet deliver)**. The unit said was cancelled by customer because change of mind. Kindly check the units and packaging if intact. Please refer to **KMI DR# X55062** dated of 11/28/2025.

Thank you very much.

2

Paul Raven R. Ramos 7:35 AM

Good am po Ms. Donna cancel nalang po pala yung order, nag bago po kasi isip ng sister ko baka daw po ma hassle pag pinadala po sa mindoro. thanks po ma'am

Prepared by:


DONNABEL B. DELA ROSA
KMI-Clerk

Noted by:


MART NATHANIEL R. FLORES
KMI-Supervisor

Approved by:


EDITH M. FLORES
Assistant Vice-President