

TO : WAREHOUSE AND DISTRIBUTION
FROM : KOLIN MARKETING, INC.
SUBJECT : Request for Pull-Out / Cancel Order and Change Unit
DATE : December 03, 2025
REF : **KMI-000-25-12-0060**
CC : DCO/Sales

May we request your good office to process the pull-out of (1) unit KWD-BLC-2088B Class A of customer **FLORIZEL C. GUARIN** at **Cavite Warehouse (not yet deliver)**. The unit shall be replaced along with deliver of **(1) unit KWD-BLC-2088B CLASS B**. The unit was said to be cancelled by the customer because as per Sir Wilhelm customer wants class B unit. Kindly check the units and packaging if intact. Please refer to **KMI DR# 55084** dated of 12/02/2025.

Thank you very much.

Prepared by:



DONNABEL B. DELA ROSA
KMI-Clerk

Noted by:



MART NATHANIEL R. FLORES
KMI-Supervisor

Approved by:



EDITH M. FLORES
Assistant Vice-President