

TO : WAREHOUSE AND DISTRIBUTION
FROM : KOLIN MARKETING, INC.
SUBJECT : Request for Pull-Out / Cancel Order and Change Unit
DATE : December 09, 2025
REF : **KMI-000-25-12-0062**
CC : DCO/Sales

May we request your good office to process the pull-out of (1) unit KWD-TL28SB Class B of customer **KIM CHOONJA** at **Cavite Warehouse (customer already deliver to warehouse)**. The unit shall be replaced along with pick up of **(1) unit KWD- TL28SB CLASS A**. The unit was said defective by the customer because c/o Ms. Chielo. Kindly check the units and packaging if intact. Please refer to **KMI factory sale purchase** dated of 12/05/2025.

Thank you very much.

Prepared by:



DONNABEL B. DELA ROSA

KMI-Clerk

Noted by:



MART NATHANIEL R. FLORES

KMI-Supervisor

Approved by:



EDITH M. FLORES

Assistant Vice-President