TO

: WAREHOUSE AND DISTRIBUTION

FROM

: KOLIN MARKETING, INC.

SUBJECT

: Request for delivery / FOC

DATE

: December 10, 2025

REF

: KMI-000-25-12-0065

CC

: DCO/Sales

May I request to process the delivery of **1 unit** of **KAG-75WCINV**, **KAG-100WCINV**, **and KAG-145WCINV Class B** to KOLIN Head office and will be used by **TYT**. The unit will be Free of Charge (FOC) and will be account to Admin Department.

For TYT New condo

Thank you very much.

Prepared by:

MART NATHANIEL R. FLORES

KMI-Supervisor

EDITH M. FLORES

Approved by

Assistant Vice-President