

TO : WAREHOUSE AND DISTRIBUTION
FROM : KOLIN MARKETING, INC.
SUBJECT : Request for delivery / FOC
DATE : June 3, 2025
REF : **KMI-000-25-05-022**
CC : DCO/Sales

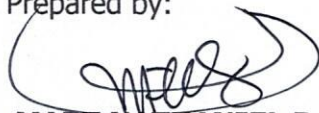
May I request to process the delivery of **1 unit** of **KLG-IF40-2C1M** (Sample unit) and **1 unit KSG-IWF-30Wfy8K1M32** (Sample unit) to **Diosdado P. Macapagal Elementary School** at #40 Victory Ave. Brgy. Tatalon, Quezon City. Please deliver the units on June 09, 2025 (Monday) and look for Mr. Christian Timonan – Admin/0960-636-2948. The unit will be Free of Charge (FOC).

Stock of Jenicho Manang

Thank you very much.

Sample unit!

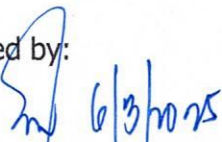
Prepared by:



MART NATHANIEL R. FLORES

KMI-Supervisor

Noted by:



EDITH M. FLORES

Assistant Vice-President

create nameplate
based on KOLIN
specs and
replace supplier's
name plate and
logo's.

Approved by:

OLIVER M. FILOTEO

CEO

