

TO : WAREHOUSE AND DISTRIBUTION  
FROM : KOLIN MARKETING, INC.  
SUBJECT : Request for delivery / FOC  
DATE : MARCH 10, 2026  
REF : **KMI-000-26-03-011**  
CC : DCO/Sales

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May I request to process the delivery of **1 unit of KAG-100WCINV Class B** and **1 unit of KS-IW15-MCAI1201M32 Class B**, to KOLIN Head office and will be used by **NEW KOLIN CONDO**. The unit will be Free of Charge (FOC) and will be account to Admin Department.

*for Bedroom & Living/Dinning*

Thank you very much.

Prepared by:



**MART NATHANIEL R. FLORES**

*KMI-Supervisor*

Approved by:



**EDITH M. FLORES**

*Assistant Vice-President*