

TO : WAREHOUSE AND DISTRIBUTION
FROM : KOLIN MARKETING, INC.
SUBJECT : Request for delivery / FOC
DATE : MARCH 10, 2026
REF : **KMI-000-26-03-011**
CC : DCO/Sales

May I request to process the delivery of **1 unit** of **KAG-100WCINV Class B** to KOLIN Head office and will be used by **NEW KOLIN CONDO**. The unit will be Free of Charge (FOC) and will be account to Admin Department.

Thank you very much.

Prepared by:



MART NATHANIEL R. FLORES

KMI-Supervisor

Approved by:



EDITH M. FLORES

Assistant Vice-President