

TO : WAREHOUSE AND DISTRIBUTION  
FROM : KOLIN MARKETING, INC.  
SUBJECT : Reservation of units  
DATE : May 08, 2025  
REF : **KMI-000-25-05-0017**  
CC : DCO/Sales

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This is to request for the reservation of the following units for **ORCHIDS HOTEL CORPORATION**. The unit will be delivered upon customer advice.

*waiting for payment*

**QTY**

**MODEL**

10

KAM-150CMC32-A

Thank you very much.

Prepared by:



**DONNABEL B. DELA ROSA**

*KMI-Clerk*

Noted by:



**MART NATHANIEL R. FLORES**

*KMI-Supervisor*

Approved by:



**EDITH M. FLORES**

*Assistant Vice-President*