

TO : WAREHOUSE AND DISTRIBUTION  
FROM : KOLIN MARKETING, INC.  
SUBJECT : Request for Pull-Out, Cancel Order for Change Unit  
DATE : September 29, 2025  
REF : **KMI-000-25-09-0043**  
CC : DCO/Sales

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May we request your good office to process the pull-out of (1) unit KSM-IW20-WCT10M1M32 Class A of **RICHMOND JIMENEZ** at **Cavite Warehouse (not yet deliver)**. The unit shall be pulled out along with the delivery of **(1) unit KSM-IW25-WCT10M1M32 Class A**. The unit said was cancelled by customer because the hp of the unit doesn't enough of the area. Kindly check the units and packaging if intact. Please refer to **KMI DR# 54798** dated of 09/25/2025. (change unit due to under capacity)

Thank you very much.

Prepared by:

  
**DONNABEL B. DELA ROSA**  
*KMI-Clerk*

Noted by:

  
**MART NATHANIEL R. FLORES**  
*KMI-Supervisor*

Approved by:

 9/29/25  
**EDITH M. FLORES**  
*Assistant Vice-President*