

Resignation Letter

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July 3, 2025

HR Management
Kolin Philippines International Inc.
1854 Santa Rita St, Makati City

Dear Ma'am / Sir

Please accept this letter as my formal notice of resignation from [Kolin Philippines International Inc.] effective [July 1, 2024, to July 31, 2025]. The associations I've made during my employment here will truly be memorable for years to come.

I'm going home to my province first and to think about it, then I'll take care of something because my cousin just got home and he also has an offer for me, so I need to go home. I hope you understand my situation when I leave the company properly.

I hope a one month notice is sufficient for you to find a replacement for me. If I can help to train my replacement or tie up any loose ends, please let me know.
Thank you very much for the opportunity to work here.

Sincerely,


Mark Deo Domasing
Promoter Specialist

7/31
KDM / S.A
Effective July 31, 2025