

TO : ALL EMPLOYEES
FROM : HUMAN RESOURCE DEPARTMENT
RE : SPECIAL HOLIDAY (National & Local Election)
DATE : May 6, 2025
REF# : HRD-SUP-25-05-021
CC : DC/file/NEWS

Please be informed that Monday, May 12th 2025, has been declared a special non-working holiday nationwide in observance of the National and Local Election, as stipulated in Proclamation No. 878. This day is intended to allow all eligible citizens to exercise their right to vote.

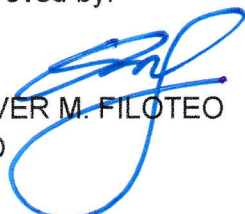
Please be aware that in line with company policy, special non-working holidays are unpaid. However, should you wish to receive pay for this day, you may utilize your available paid leave credits by filing a leave application through the standard procedure.

We encourage everyone to participate in this civic duty and please cast your vote with careful consideration.

Thank you.


MAMERTA TAGLE
HR Supervisor

Approved by:


OLIVER M. FILOTEO
CEO



MALACANAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

PROCLAMATION NO. 878

DECLARING MONDAY, 12 MAY 2025, A SPECIAL (NON-WORKING) HOLIDAY
THROUGHOUT THE COUNTRY

WHEREAS, the National and Local Elections shall be held on Monday, 12 May 2025;

WHEREAS, there is a need to declare Monday, 12 May 2025, as a special (non-working) holiday to enable the people to properly exercise their right to vote;

NOW, THEREFORE, I, FERDINAND R. MARCOS, JR., President of the Philippines, by virtue of the powers vested in me by law, do hereby declare Monday, 12 May 2025, a special (non-working) holiday throughout the country for the National and Local Elections.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Republic of the Philippines to be affixed.

Done in the City of Manila, this 6th day of May, in the year of Our Lord, Two Thousand and Twenty Five.

By the President:

LUCAS P. BERSAMIN
Executive Secretary



Office of the President
MALACANANG RECORDS OFFICE

CERTIFIED COPY

ATTY. LOUISIANA A. DELA CRUZ

MAY 10 2025

MAY 12 2025

THE PRESIDENT OF THE PHILIPPINES