

TO : ALL EMPLOYEES
FROM: HUMAN RESOURCE DEPARTMENT
RE : **HOLIDAYS for 2024**
DATE: November 8, 2023
REF# : HRD-SUP-23-A-066
CC : All Dept./DC/file

Please be informed of the following **HOLIDAYS for 2024** base on Proclamation no 368.

Regular Holidays

New Year's Day	1 January (Monday)
Maundy Thursday	28 March
Good Friday	29 March
Araw ng Kagitingan	9 April (Tuesday)
Labor Day	1 May (Wednesday)
Independence Day	12 June (Wednesday)
National Heroes Day	26 August (Last Monday of August)
Bonifacio Day	30 November (Saturday)
Christmas Day	25 December (Wednesday)
Rizal Day	30 December (Monday)

Special (Non-working) Days

Ninoy Aquino Day	21 August (Wednesday)
All Saints Day	1 November (Friday)
Feast of the Immaculate Conception of Mary	08 December (Sunday)
Last day of the year	31 December (Tuesday)

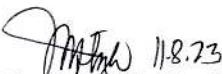
Additional Special (Non-Working) Day

Chinese New Year	10 February, (Saturday)
Black Saturday	30 March
All Soul's Day	2 November (Saturday)
Christmas Eve	24, December (Tuesday)

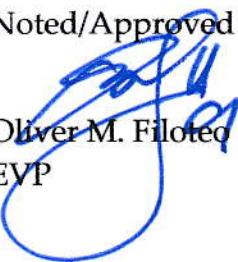
The proclamation declaring national holidays for the observance of Eid'l Fitr and Aidul Adha shall hereafter be issued after the proximate dates of the Islamic holidays have been determined in accordance with the Islamic calendar (Hijra) or the lunar calendar, or upon Islamic astronomical calculations, whichever is possible or convenient. To this end, the National Commission on Muslim Filipinos (NCMF) shall inform the Office of the President on which day the holiday shall fall.

Moreover, please take note that the "NO WORK, NO PAY" policy is still applied to Special Holidays except for [December 31](#), since it is included in the 313 days. Additional regular holiday as per company practice [Black Saturday, November 01](#) and [December 24](#).

For your guidance.

 11.8.23
Mamerta F. Tagle
HR Supervisor

Noted/Approved by:


Oliver M. Filoteo
EVP