

FOR : DEPARTMENT HEADS
FROM : DEPUTY QMR
SUBJECT : CSR FORMATION
DATE : 3 November 2022
REFERENCE : IQA-000-22-A-26

CC	:	<input type="checkbox"/> HRD	_____	<input type="checkbox"/> PRO	_____
		<input type="checkbox"/> ADM	_____	<input type="checkbox"/> WHS	_____
		<input type="checkbox"/> MIS	_____	<input type="checkbox"/> PWD	_____
		<input type="checkbox"/> FIN	_____	<input type="checkbox"/> ENG	_____
		<input type="checkbox"/> AIS	_____	<input type="checkbox"/> QC/QA	_____
		<input type="checkbox"/> SAL	_____	<input type="checkbox"/> DCO	_____
		<input type="checkbox"/> SVC	_____	<input type="checkbox"/> OP	_____
		<input type="checkbox"/> MKTG	_____		_____


It's incredibly important to our company to operate in a way that demonstrates social responsibility. Although it's not a legal requirement, it's seen that this is a good practice for us to take into account social and environmental issues. Social responsibility and ethical practices are vital to our success.

With this, the undersigned would like to invite all Rank level III to Assistant Supervisor to attend a formation meeting and discuss the possible programs/activities, delegation of task and assignments, timelines and the like. This will be held on November 16, 2022 8:30 am at AVR Room.

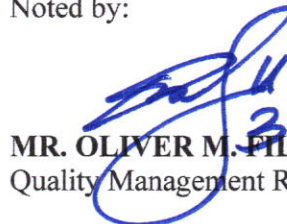
Your attendance is a must.

Thank you for your continuous support!

Prepared by:


THADDEUS GEORGE C. ROMAN
Deputy QMR

Noted by:


MR. OLIVER M. PILOTEO
Quality Management Representative