

Robinsons Appliances

DATE : January 03, 2025
TO : Sir Ernie Olimba-Kolin Senior Account officer
FROM : RA Xentro Mall Roxas Isabela
SUBJECT : Request Letter for Promoter Replacement

Dear Sir,

I would like to bring to your kind attention that the performance and punctuality of Mr. Limuel Paloma- Kolin Brand promoter has not been favorable and satisfactory.

He has been going on leaves & absences quite often (Dec. 1, 14,15,21,22,25,26,29 Jan.1,2 & 3). because of personal and health issues.

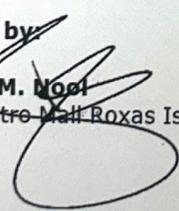
He has been warned verbally about this several times. Proper motivation and guidance are also given to him from time to time to improve his performance and attitude towards work. Despite these efforts, he has failed to make any significant changes in his punctuality that cause direct implication in his performance.

And no major improvement is seen from him.

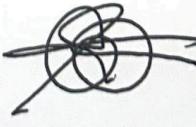
Therefore, there is an urgent need to find a replacement for him.

For your information and immediate action. Thank you!

Requested by


Ferdinand M. Noel
SM- RA Xentro Mall Roxas Isabela

Not for fax:

 1/6/2025